

Level 4 Professional Accounting Technician



Discover the Professional Accounting Technician Apprenticeship, with full support provided to meet all requirements.



15
Months



Awarding Body:



Accounting Technicians are responsible for producing and reviewing accurate, timely financial information within their organisation or on behalf of clients in another organisation.

This apprenticeship ensures individuals are equipped to meet relevant ethical, professional, and legal standards and procedures, supporting high-quality and compliant financial practices.

THE APPRENTICESHIP COVERS:

- Recording/handling data
- Building relationships
- Reviewing tasks
- Finance and accounting packages
- Improving Practices
- Workload Management

EPA (END POINT ASSESSMENT):

1. Role scenario
2. Professional discussion



Apprentices will also work towards Functional Skills Level 2 in Maths and English, if not already exempt.

This course is suitable for aspiring:

- Data engineer
- Data scientist (integrated degree)
- Senior leader
- Artificial intelligence (AI) data specialist
- Sustainability business specialist (integrated degree)

Apprentices will develop key skills and behaviours to support their progression towards the Level 4 Diploma in Accounting.